

Lakeview College of Nursing

Student Instructions for Taking Kaplan Admissions Test Offsite



Identify a test site in your area.

Recommended Sites: tutoring centers, community colleges, testing centers, libraries, community/recreation center, etc.

- Ask if they are willing to proctor the Kaplan Admission Test for you
- Identify the deadline by which you need to take the test
- Find out what, if any, proctoring fee will be charged and make arrangements.



Fill out the online Admissions Test Request Form located at:

<http://www.formstack.com/forms/?1178876-DG0GwadvPH>

- You will need this admission coordinator contact information for Lakeview:
Connie Young, Director of Enrollment/Registrar
Lakeview College of Nursing
903 North Logan, Danville, IL 61858
217/709-0931 / cyoung@lakeviewcol.edu
- You will need to identify a time frame within which you will complete the test.
This time frame must be 2 weeks or less.
- You will need the name, phone number, e-mail and address for the local testing site you have chosen.
- You are responsible for making the reservation and for paying any fees associate with the reservation.



Within 3 business days of submitting the on-line Admissions Test Request Form, you will receive an e-mail from Kaplan confirming the details of the test.

- Verified student information
- Verified time frame and location of test
- Test day instructions



You will need to inform Lakeview's Admissions office when you have completed the Kaplan Admissions test.

- The contact person is April Grant. Once you have contacted her via e-mail or phone she will be able to retrieve your test scores for the admission process. Please note that if you do not contact the admissions office Lakeview will not know that there are available scores for you.

April Grant 217-709-0941
agrant@lakeviewcol.edu